**Islamic Tribunal, LLC**

The institution operates in accordance with Islamic law and in a manner that does not conflict with the law of the US state of Texas, where it was established and legally registered

**Service request application**

Filling out the forms and answering questions

**1-About you:**

Name: ……………………………………… Date:

Maiden name: …………………………..., if applicable

Current address: .........................…..... State: ………………….

Driver’s license: …………………………………………………......

Phone: …………………………………………………………….......

Email: ………………………………………………………………....

**2-About your spouse**

Name: ………………………………………………………….........

Maiden name: …………………………..., if applicable

Current address: .........................…..... State: ………………….

Driver’s license: ……………………………………………….........

Phone: ……………………………………………………………......

Email: ………………………………………………....................

**3- About your marriage and separation**

Please give me the date and the place of your marriage

Date: Place: …………………………

1. **Are you now separated from your spouse?**

, If so, please state dates of separation

**…………………………………………………………………..**

1. **Have you seen a marriage counselor?**

, If so please state name:

**………………………………………………...…......…...…...**

**Phone: ……………………………………………………………..**

1. **check as appropriate if your marital difficulties involve any of the following:**
* Drugs / alcohol.
* confinement in mental institution
* financial dispute
* your infidelity
* none cohabitation
* physical violence
* not practice his religion
* lots of cursing
* abuse children
* not participating in raising children or spending on them
* live in family’s house and this causes problems
* other
1. **The purpose of this request:**

………………………………………………………………………………………………………………**….**………………………………………………………**….**………………………………………………………**….**……………………………………………………….....................

You are allowed to use external papers if you need

**Fees and rules to follow**

**Please read carefully and sign**

**1. Islamic Tribunal’s fee is $1200 and it should be pay in full before the meeting date, this fee is not refundable once we received the documents.**

**2. All informations submitted by the clients are confidential.**

**3. Clients must submit true and correct information to the best of their ability.**

**4. The decision of the committee is issued unanimously and all Islamic Tribunal‘s decisions are final and binding. Client must accept the Islamic Tribunal decision whether or not the decision is in their favor.**

**5. The committee issues its decision in Arabic, unless both parties, speak English, then the decision is issued in English and delivered to them. The committee also keeps a copy of this decision for a maximum period of two years, and the Islamic Tribunal has no legal responsibility in the event that it rejects the request of any of the parties for information or documents about the case after this period.**

**6. The two parties are absolutely warned to contact any of the members of the committee, and all communications are through the office manager only**

**7. The customer should choose the appropriate and quiet place to meet with the Committee on Zoom program. Client should never eat any food, drink or smoke, only water is allowed.**

**8. The client must deal with full respect with the Committee, if the event of non-compliance, the committee will notify him orally. If the same mistake is repeated, the committee has the right to oblige the client to submit a letter of apology for his inappropriate words to the committee and a pledge not to repeat that, and this letter shall be signed by the notary public**

**If the committee does not receive this letter within a month, the committee has the right to close the case file without taking a decision in it.**

**The client is not entitled to demand a refund of the fees, and the case file may not be reopened until a new application and fees are submitted**

**Name of the client sign date**

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